



# Literacy Council of Bonita Springs



## Tutor/Student(s) Quarterly Progress Report

Tutor  Month(s)/Year:

Student(s) #1 #3  
#2 #4

Please note any changes in phone or address for tutor or student(s)

name:

### Hours reported:

Total Tutoring Time (to nearest half hour) for the Quarter:   
Tutor Preparation & Travel Time:   
Workshop   
Office or event volunteering

| Student:                           | #1                   | #2                   | #3                   | #4                   |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|
| Class time                         | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Homework & Independent Study Time: | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Other Student-Tutor Activities:

**Student Goals:** List goals for each student. Use reverse side for multiple students.

### Major Goal Completed or in Progress

New Goal Started (if Goal Above Completed)

### Short-term or Working Goal: (Completed or in Progress)

New Short-term or Working Goal Started (if Goal Above Completed).

We are now working on the following books:(e.g., Laubach Level and Lesson or other curriculum)

Tell us what skills you've been working on:

Tutoring stopped?  Date, reason:

Specify if student or tutor stopped:

Questions? Call Jeanne or Katie at 495-0999.

Mail to: Literacy Council of Bonita Springs, PO Box 2703, Bonita Springs, FL 34134

Prefer reporting online? [www.bonitaliteracy.org](http://www.bonitaliteracy.org) Click on the tutor tab. (Except .aol addies which don't work)

**For Tutors with multiple students, if students have different goals.**

**Major Goal Completed or in Progress**

New Goal Started (if Goal Above Completed)

**Short-term or Working Goal: (Completed or in Progress)**

New Short-term or Working Goal Started (if Goal Above Completed).

We are now working on the following books:(e.g., Laubach Level and Lesson or other curriculum)

Tell us what skills you've been working on:

What materials & activities will help your student(s) accomplish their goals?

Tutoring stopped?

Reason?

Specify who stopped and when: